

Den Building and Decorating

Generic Risk Assessment

| Hazard | Risk | Who is Affected? | Risk Before | | | Action Taken | Risk After | | |
|--------------------|---|------------------|-------------|---|---|---|------------|---|---|
| | | | S | L | T | | S | L | T |
| Faulty Equipment | Injury due to equipment breaking and hitting participant e.g. bruises, cuts and abrasions | Team | 2 | 2 | 4 | <ul style="list-style-type: none"> All equipment should be checked by the staff member prior to and during the session. | 2 | 1 | 2 |
| Equipment | Misuse of equipment leading to injuries due to being hit e.g. bruises, cuts and abrasions | Team | 2 | 2 | 4 | <ul style="list-style-type: none"> Staff member to brief participants on the correct usage of the equipment. Staff member should remain vigilant to ensure participants are using equipment as briefed. Participants to be adequately spaced out before using equipment. | 2 | 1 | 2 |
| Activity equipment | Collisions causing bruises, cuts & abrasion | Team | 2 | 2 | 4 | <ul style="list-style-type: none"> Any equipment not in use should be removed from the activity area. | 2 | 1 | 2 |
| Participants | Collisions with other participants causing concussion, bruises or abrasions | Participants | 2 | 2 | 4 | <ul style="list-style-type: none"> Staff member to ensure there is good participant control during the session. Staff member to brief participants to move carefully around the activity area and not to run. | 2 | 1 | 2 |
| Surfaces | Hard, uneven or slippery surfaces causing slips, trips and falls | Team | 3 | 2 | 6 | <ul style="list-style-type: none"> Area checked for hazards before session. Participants checked to ensure they are wearing suitable footwear. | 3 | 1 | 3 |
| Vegetation | Ingestion/illness caused by touching /ingesting | Participants | 3 | 2 | 6 | <ul style="list-style-type: none"> Staff member to ensure the participants stay together and that they are briefed not to eat anything they find. Staff member to check the area prior to session start and remove any obviously dangerous plants using gloves. | 3 | 1 | 3 |

| | | | | | | | | | |
|------------------------------|---|--------------|---|---|---|--|---|---|---|
| | vegetation | | | | | <ul style="list-style-type: none"> Staff member to ensure the participants have no allergies to any natural objects/vegetation they find. Staff member to ensure participants wear gloves for the den building part of the session. Staff member to brief participants not to use anything that is still growing for their den. | | | |
| Face paints | Allergies to face paint causing allergic reactions/illness | Participants | 3 | 2 | 6 | <ul style="list-style-type: none"> Staff member to check the medical information on ID cards/forms. Staff member to check with parents/teachers that the participant is allowed face paint. | 3 | 1 | 3 |
| Litter | Dirt and sharp edges causing cuts/infection | Participants | 2 | 2 | 4 | <ul style="list-style-type: none"> Staff member to check the area for litter prior to session start. Staff member to brief participants not to pick anything up for their den before checking with a staff member or accompanying adult. | 2 | 1 | 2 |
| Twine/Rope | Misuse of twine/rope leading to injury | Participants | 3 | 2 | 6 | <ul style="list-style-type: none"> Staff member to remain vigilant while participants are using the rope or twine. | 3 | 1 | 3 |
| Jewellery/Objects in pockets | Entrapment/ collisions causing cuts, bruises and abrasions | Participants | 2 | 2 | 4 | <ul style="list-style-type: none"> Participants checked to ensure they have removed jewellery and any objects in pockets | 2 | 1 | 2 |
| Weather | Risk of sunburn, heat exhaustion and dehydration; or hyperthermia during activity | Team | 3 | 2 | 6 | <ul style="list-style-type: none"> Ensure regular water breaks are taken. If it is hot, ensure participants wear sun cream and hats and there is a shaded area available. If it is cold, ensure participants are wearing suitable clothing to keep warm. | 3 | 1 | 3 |
| Lost child | Lack of supervision leading to injuries | Participants | 3 | 2 | 6 | <ul style="list-style-type: none"> During a signed in activity, the Generic Kids Club Operating Policy to be followed for signing in and out, and walkabouts. Staff member to carry out regular head counts and remain vigilant at all times. | 3 | 1 | 3 |
| Wildlife/Insects | Bites/stings causing injury | Team | 2 | 2 | 4 | <ul style="list-style-type: none"> Staff member to ensure participants remain together. Staff member to ensure children don't touch any bugs. Staff member to check allergies of group, and medication if needed. | 2 | 1 | 2 |

| | | | | | | | | | |
|--|--|--|--|--|--|---|--|--|--|
| | | | | | | <ul style="list-style-type: none">• Staff member to risk assess the area prior to the session starting.• Bugs to be left in their natural habitat. | | | |
|--|--|--|--|--|--|---|--|--|--|